

CELLULAR AND DATA DEVICE REQUEST FORM

Name: _____ Date: _____

Department: _____ Ext: _____

EKU Mailing Address: _____ EKU Email Address: _____

I am requesting a: ___ Cellular Telephone Only ___ Bar Style ___ Flip Style
 ___ Data Device ___ Motorola Q ___ iPhone
 ___ Tilt Windows Mobile
 ___ Samsung Blackjack II

If you are upgrading please provide your current cellular number: _____

Description of Intended Use: _____

Intended Use (check only one): ___ Primarily communication internal within EKU
 ___ Primarily communication external to EKU
 ___ Internal and External communication

Person the cellular telephone/data device will be primarily be used by: _____

EKU Account number which cellular telephone/data device will be charged: _____-736040

The budget unit head requesting cellular service/data device is responsible for payment from operating expenses.

Requestor Signature: _____ Date: _____

Approve Yes ___ No ___ _____ Date: _____
 Dean or Vice President

All cellular phone numbers will be assigned by ITDS. For devices available for purchase see www.itds.eku.edu/facstaff/phones.htm. Forward completed form to ITDS, Coates Box 14A. Please be aware that personal calls are NOT to be made on university equipment.

Please choose rate plan.

Voice Service: (choose one)	Data without Voice Service:
___ 100 min/\$10	___ 4MG/\$33 ___ Unlimited/\$41
___ 450 min/\$34	
___ 900 min/\$51	Data with Voice Service: (choose data and voice plan)
	___ 4MG\$29 ___ Unlimited/\$37

Text messaging (choose one if applicable)

___ None	___ 1500 text/\$15
___ 200 text/\$5	___ Unlimited text/\$20